

## DIRECTIVE No. 2 - TRAINING

### 2nd February 1945

#### GENERAL

1. Individual training will start on 12th February and continue until about 10th March. The primary objective of this training is to ensure that every man is proficient at his own particular job. The secondary objective is to occupy usefully those who have proved their proficiency in their own job, by teaching them a second job.
2. Training during this period will be subordinated to leave. Every man should however have at least two clear weeks training; careful organisation will be required to ensure that this short time is spent to the best advantage.
3. A series of proficiency tests will be laid down for each group. Any man who, after completing not less than 14 days individual training, fails to pass the test for his group will revert from Class 1A to Class 1 rate of pay; or, if a tradesman is liable to forfeit his trade pay; or if an NCO is liable to reduction in rank. This period will enable Bty Commanders to review the qualifications of all ORs for proficiency or trade pay.

#### TRAINING GROUPS.

All NCO's and men will be grouped initially as follows:-

- a) Gunners - Test will include gun drill, laying, elementary gun maintenance, and the handling and care of ammunition.
- b) Drivers - (Incl. Drivers in command, driver mechanics, batmen drivers and medical orderlies) - test will include proficiency in handling own vehicle on the road and cross-country, driver maintenance and keeping of records. Motorcycle Orderly test will include map reading. After passing driver test, driver mechanics will be required to pass a further test based on the standard trade test. Extra training time will be allowed for this.
- c) Signallers - (Incl. Driver Ops) - Test will be based on standard

classification test. Dvr Ops will pass signallers test first and subsequently dvrs test, extra time being allowed.

- d) Specialists - (Incl. OPA, CPOA and GPOA) - Test will be based on trade test for Technical Assistant RA Class III. Subsequent training up to Class II and Class I standard.
- e) Surveyors - Trade test for class already held. Subsequent training for higher classification. Applicable to RHQ only.
- f) LMG - Test will include classification on range for LMG (ground shooting) laid down in S.A.T. TOET for Bren and theoretical knowledge of AA shooting with LMG.
- g) Repair trade - (Incl. Artificers, fitters, gun and vehicle mechanics, equipment repairers) - No test, but must be satisfactory and efficient workmen.
- h) Adm personnel - (Incl. Clerks, storemen, batmen, butcher, M.O's Orderly, sanitary and water duties men) - No test required but must be satisfactory and efficient workers. These men should pass the gun laying test if possible.

Details of tests will be issued later. All proficiency tests will be held under Bty arrangements. Trade tests to qualify a man for a trade rating, or to upgrade a tradesman, will however be held regimentally.

#### Subsequent Training:

After passing the test in his own group, a man will pass on for training in another group, selected according to his ability. A few men may be able to pass the tests in two groups, but in most cases subsequent training will be very elementary, e.g. simple driving instruction, or the working of telephones or wireless sets on speech.

Signallers who work "at the gun end" should be encouraged to pass a laying test.

#### General Training:

- a) If weapon training is not completed by 10th February, it should

be continued, but not to the extent that would prejudice a man's chances of passing his individual proficiency test. No soldier can be considered efficient if he cannot use his personal weapon with good effect.

- Physical training, games and runs as laid down in General Directive No. 1 Appendix A will be continued throughout the individual training period and ABCA (Army Bureau of Current Affairs) discussions.

b) Programme and records:

- Training programme for each week will be forwarded to reach RHQ by the proceeding Friday. They may be on a Troop Basis if convenient.
- Careful records must be maintained of each man's progress. A return will be forwarded to RHQ each Monday showing the number of men in each group who have passed their proficiency tests up to the proceeding Saturday, and the number of men still under initial training.
- Difficulties arising out of this instruction will be discussed at a Bty Commanders conference at RHQ at 10:00hrs on Sunday 4th February.